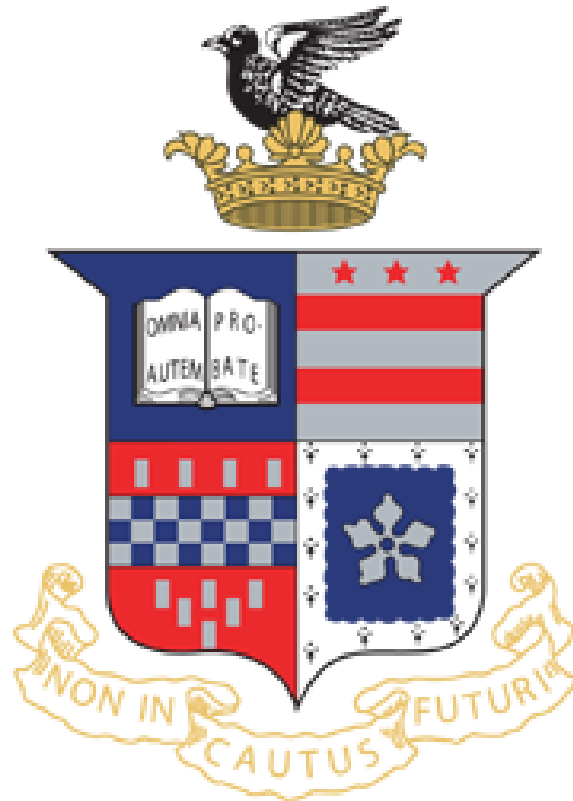


Washington & Lee University
Interfraternity Council Constitution



Updated December 1, 2016

Unanimously approved by IFC Council voting members

ARTICLE I: Name. The name of this Council shall be the Washington and Lee University Interfraternity Council (hereinafter IFC).

ARTICLE II: Purpose. The purpose of the Washington and Lee Interfraternity Council shall be to lead and motivate Greek men and Greek organizations to provide social and educational opportunities that benefit the entire campus community. In addition, we shall make certain all Greek men are aware of expectations and opportunities for personal growth, as well as training Greek men to address difficult issues, confront inappropriate behavior, and hold themselves and others accountable. The Council is elected by and answerable to the Greek fraternity community of Washington and Lee University. It is the responsibility of the Council to oversee all matters that cannot be handled internally by individual fraternity leadership. Council action shall not in any way abrogate the right of its member fraternities to self-determination.

ARTICLE III: Membership. The Council shall be composed of those men's general college fraternities which are formally recognized by the Washington and Lee University division of student affairs.

ARTICLE IV: Meeting of members. A periodical meeting of members shall be called to order if and when the president of the Executive Board deems it necessary.

Section 1. Composition. The meeting of members shall be composed of one representative from each member fraternity. The representative shall be the President of the member fraternity unless the member fraternity's leadership designates a different individual to serve as representative. Each fraternity may also choose an alternate representative who shall represent it in the absence of the representative.

Section 2. Voting. Each representative, or in his absence the alternate representative, is vested with one vote per chartered and active chapter. A majority vote is required for action of the IFC, except for amendments (which require 2/3 vote) and the decision to extend a charter or expel a chapter (3/4 vote required).

Section 3. Responsibilities. The meeting of members shall be responsible for broad general policies of the Council, and for the election of officers to the IFC executive board. All such activities shall preserve the autonomous right of each member fraternity over its own affairs.

Section 4. Quorum. A majority of member fraternity representatives and a majority of all votes eligible to be cast by the meeting of members must be present to constitute quorum. Votes will be considered present if the member representative entitled to cast those votes is in attendance and entitled to cast those votes is in attendance and entitled to vote at the meeting.

Section 5. Private Council Symposium. The Council reserves the right at any time during a Meeting of Members to eject all individuals not a fraternity student representative or sitting member of the Executive Board from the meeting room.

ARTICLE V: Executive Board. The executive and administrative powers of the Washington and Lee Interfraternity Council shall be vested in an Executive Board which will be comprised of elected and designated members.

Section 1. Term. Board members shall serve on an annual basis with a full term defined as one academic year in length commencing at the beginning of the Winter Term and ending at the close of the Fall Term. Terms of those three Board members currently in their junior year shall carry over in to their senior years, provided they choose to run for election into senior positions.

Section 2. Composition. The IFC Executive Board shall consist of seven Board members. The positions and their associated responsibilities are as follows:

President: The responsibilities of the IFC Executive President shall be to organize and administrate all Meetings of Members, to serve as the first point of contact within the Council for the IFC advisor as well as the President of Student Affairs, and be the official IFC representative at weekly Student Affairs Committee meetings.

Vice President: The responsibilities of the IFC Vice President shall be to supervise and serve as head of recruitment for the Washington and Lee University fraternity system, to assist the President with the daily functions of the council, and to attend Student Affairs Committee meetings in the event that the President is unavailable.

Senior Justice (2): The responsibility of both IFC Senior Justices shall be to organize and preside over all Conduct Investigations brought before the Executive Board.

Junior Justice: The responsibilities of the IFC Junior Justice shall be to assist the Senior Justice[s] with any matters concerning the upholding of the IFC Constitution, as well as serve the President in any capacity that is required.

Secretary: The responsibilities of the IFC Secretary shall be to take detailed minutes of all Meeting of Members, as well as any private meetings of the Executive Board that the President deems necessary. The Secretary shall also post all official minutes from all Meetings of Members in a place of public forum for review by the general public.

Treasurer: The responsibilities of the IFC Treasurer shall be to manage both the on-campus and off-campus IFC accounts, as well as manage the distribution and fundraising for all IFC scholarships.

Section 3. Quorum. A majority of Board members shall constitute a quorum for the purposes of conducting the business of the Board.

Section 4. Eligibility. No person shall be elected or designated a member of the Board unless that person is an active member of a fraternity which is a member of the Council. No member fraternity shall have more than two members serving on the Executive Board at one time. In addition, no Executive Board member may serve on their chapter leadership at the same time. Members running for Board positions must be of the appropriate class year for each respective position.

Section 5. Election. All seven Executive Board members shall be elected at each annual election meeting. Any member of a fraternity held in good standing with the Board can run for a position if they so choose, taking into consideration member fraternity Board member

limitations. After a slate of nominees has been determined, the Board shall predetermine a process to follow. Nominees for Board membership must be elected by a plurality of all eligible votes cast at the annual election meeting. No member fraternity may have more than two members total serving as elected or designated Board members.

Section 6. Vacancies. In the event of the death, incapacity or resignation of a Board member who was duly elected at the annual election meeting and such event occurs between annual election meetings, such vacancy shall be filled by calling an additional special election meeting of members and the person thus elected shall serve the unexpired term of the deceased, incapacitated or resigned person. In the event that a sitting Board member decides to spend a semester abroad, it is not necessary to designate a replacement member. Said member may submit their opinions and votes on matters in absentia.

Section 7. Voting for Board Members. Each elected Board member shall have one vote on all matters brought before the Board. In the event that the Board is comprised of an even number of members and there is a tie the issue shall be revisited until a quorum can be reached.

ARTICLE VI: Conduct Procedures. Complaints and/or incident reports that warrant an administrative decision (as determined by the IFC advisor) shall be sent to the IFC Executive Board to be adjudicated.

Section 1. Potential Conduct Violations: The choice of bringing a potential conduct violation report before the Executive Board shall lie entirely with the discretionary choice of the current sitting IFC advisor.

Section 2. Adjudication Procedure: Should a case be found serious enough to be brought before the Executive Board, the Board shall convene as soon as is conveniently possible in order to determine the proper course of action. The process shall continue as follows:

Subsection 1. Review. The Executive Board shall convene and review the documents associated with the suspected conduct violation. In so doing the Board shall determine who they would like to summon for further questioning in the coming conduct hearing.

Subsection 2. Conduct Hearing. The individuals chosen to be summoned during the conduct review shall be notified ahead of time of the time and place for which they are to report to the Conduct Hearing. Conduct Hearings are to be held in a professional fashion, with the Executive Board in full Lee Chapel attire. Individuals subject to the hearing shall be questioned one at a time in a fair and calm fashion. Once the Board has collected as much information from the individuals as they deem necessary, the individuals may be dismissed and the convocation may begin.

Subsection 3. Convocation. Following the hearing, the Executive Board shall review the evidence collected at the hearing and determine if they wish to convene an additional hearing in the case that additional information is needed. If additional information is not needed, the Executive Board must decide on a sanction appropriate for conduct violations for which there is undeniable evidence. Sanctions

must be approved by a 2/3 majority of all Executive Board members that have taken part in the conduct process. This process may take several days if necessary. When this process is complete, the Secretary must complete and submit a copy of the Greek Life Hearing Decision Form to the sitting IFC Advisor, and the IFC Executive President must immediately notify the president of the fraternity under investigation regarding their sanctioning.

Subsection 4. Appeals. Chapters may appeal the IFC Executive Board's decision to the University Board of Appeals, in writing, within seventy-two (72) hours of the Executive Board's decision.

Section 3. Sanctions. The IFC Executive Board reserves the right to use their best discretion in determining sanctions that are appropriate for the associated confirmed conduct violation. Possible sanctions include, but are not limited to, the following:

- ~ Social probation of the fraternity in question for a discretionary amount of time
- ~ Sentence of all chapter members to predetermined amount of public service hours
- ~ Immediate initiation of all current New Members
- ~ Cessation of all New Member Education related activities
- ~ Immediate suspension of the fraternity in question's charter

The IFC Executive Board reserves the right to order individual fraternity leadership take internal action against individuals found to be acting in rogue fashion.

Section 4. Investigations Involving the Fraternities of Sitting IFC Executive Board Members. Should a conduct investigation involve the fraternity of a sitting member of the IFC Executive Board, that member shall not be allowed to take part in any conversation regarding the investigation. Should that member be the President, the sitting Vice President shall take over the President's role in managing the entire conduct process. Should the final sanction involve the suspension or revoking of that member's fraternity chapter, said member must immediately resign from their position and a special election shall take place as soon as possible in order to fill the vacancy.

ARTICLE VII: Recruitment. Recruitment for each fraternity shall be considered the period from the beginning of the academic year to the beginning of New Member Education. Informal recruitment shall be defined as the entirety of the Fall Term in which prospective new members are allowed to have informal interactions with active Greek men. Formal recruitment shall be defined as the period beginning at the start of Winter Term spanning to the beginning of New Member Education.

Section 1. Recruitment Events. Events where the only attendees are chapter members and potential new members shall be considered recruitments. Registered social events shall not be considered strictly recruitment events.

Section 2. Recruitment Event Invitations. Invitations sent to first-year men may not mention or allude to alcohol. Email shall be considered a form of invitation. The reference to "Cocktail Parties" on formal invitations shall be considered an exception as cocktail parties must be registered, and as such are not considered recruitment events.

Section 3. General Guidelines. Derogatory comments about another chapter or its members (Dirty Rushing) shall be considered unacceptable and subject to conduct investigation. First-year men shall be allowed in Greek houses at all times so long as they are welcome.

ARTICLE VIII: New Member Education. All new member activities may last no longer than six academic weeks after New Member night. Formal initiation ceremonies for each fraternity must be scheduled and completed no later than three weeks before the exam week for winter term.

Section 1. Hazing. The Washington and Lee University Interfraternity Council shall take an absolute zero tolerance stance on hazing in accordance with Washington and Lee University and Virginia State law. Any fraternities with confirmed incidences of hazing as defined by Section 18.2-56 of the Code of Virginia through a proper Conduct Investigation shall be subject to sanctioning as defined in Article VI, Section 3.

Section 2. Underground New Members. A student who is academically ineligible (a cumulative Grade Point Average below 2.3) may not be extended a bid, may not accept a bid, and may not participate in any New Member Education activities. Fraternities that knowingly allow Underground New Members shall be subject to sanction, and said Underground New Members may also be restricted from joining any IFC sanctioned organization for a period of time.

Section 3. Disassociating. If a New Member disassociates, the individual must first speak with chapter leadership and inform the chapter president and treasurer of their decision. It is then the responsibility of the student to put their decision in writing and send an email to the current IFC advisor. An individual may not join a different fraternity until his disassociation is confirmed.

ARTICLE IX: Financial Information. Individual fraternities shall be held liable for handling their own financial responsibilities in regards to IFC dues. Charges and dues associated with the IFC are as follows:

Section 1. Chapter Dues. IFC Chapters will pay a \$10 per member annual fee at the first Meeting of Members of the academic year. Delinquent chapters will not be considered a chapter in good standing and will lose voting privileges within the Council. Chapters with uniquely low membership or budgets due to national constraints may be exempted from this annual fee at the Executive Board's discretion.

Section 2. New Member Dues. All individuals who begin New Member Education shall be charged a one-time recruitment fee of \$35 at the signing of their bid cards.

Section 3. Assessments. Assessments in the form of a per-member charge per chapter may be required to support Council initiatives if determined reasonable by the Executive Board.

Section 4. Conduct Fines. All fines associated with conduct-related sanctions are due to the IFC Treasurer by the next Meeting of Members after the notification of the fine. Delinquent chapters will not be permitted to register social events until all fines are paid.

Section 5. Accounts. All fines and fees, with the exception of incident fines, shall be added to the Council operating budget. Incident fines shall be directed to the Office of the Dean of Student Affairs.

ARTICLE X: Amendments. Potential amendments to this constitutions may be brought before a session of the Meeting of Members by an active Executive Board member or the official representative of an active fraternity held in good standing. Amendments must be discussed and voted on by the entire Council, and must receive a 3/4 majority to pass.