

Return by July 31<sup>st</sup> to:  
Student Health Center  
204 W. Washington Street  
Lexington, VA 24450  
Fax: (540) 458-8404  
[studenthealth@wlu.edu](mailto:studenthealth@wlu.edu)  
Phone: (540) 458-8401

# WASHINGTON AND LEE UNIVERSITY

Lexington, Virginia 24450-2116

## HEALTH INSURANCE INFORMATION FORM

This form is to be submitted at enrollment, and updated whenever there are changes to your health insurance information.

### Student Information

Name _____ Last First Middle	Class Year _____ <input type="checkbox"/> UG <input type="checkbox"/> LAW
Cell Phone: _____ - _____ - _____	Date of Birth: ____/____/____ M D Y <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other

Washington and Lee University requires all full-time students to carry health insurance. You have the option of purchasing a Student Health Insurance Plan offered to all full-time students. **All international students** must enroll in the Student Health Insurance Plan offered through the University to ensure adequate coverage in the U.S. You may review the policy brochure and apply on-line at <http://www.firststudent.com> - select W&L from the list of schools and click on "Review Brochure" or "Enroll Now." Eligible dependents, including domestic partners, may enroll in this insurance plan once the student is enrolled.

All students will receive e-mail notification at a later date from First Risk Advisors with information about completing the **mandatory ANNUAL waiver/ enrollment form** on-line at [www.firststudent.com](http://www.firststudent.com) - select W&L from the drop down menu and click on "Waive Your School's Insurance" if you are already covered by a health insurance plan. You will need to enter your name, date of birth and W&L Student ID number to access the waiver form. You will be asked to supply information about your current health insurance plan: the name and address of the insurance carrier (the insurance plan MUST have a U.S. address), policyholder's name, ID and policy number, and phone number for claims service. You will also be asked to answer questions about covered services under your plan.

I plan to WAIVE the Student Health Insurance Plan as I am covered by the following health insurance plan:

### Policyholder Information

Name _____ Address _____ City _____ State _____ ZIP _____ Phone (____) _____ - _____	Name _____ Address _____ City _____ State _____ ZIP _____ Phone (____) _____ - _____
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### Insurance Information

Please attach a copy of all insurance cards (front & back)

Policyholder Name _____	ID# _____	Group # _____
Insurance Company's Name _____	Phone # _____ - _____ - _____	
Address _____	City _____	State _____ ZIP _____ - _____

I wish to ENROLL in the Student Health Insurance Plan offered to all full-time students.

### Authorization and Consent for Release of Information and Assignment of Benefits for Insurance Billing

- I hereby authorize and request Washington and Lee University to submit necessary information, including information from my health record, to my health insurance plan for the purpose of filing and processing claims for services provided at the Student Health Center.
- I further authorize payment for all such covered services and health insurance benefits to be made directly to Washington and Lee University.
- If my insurance company makes payment to me instead of directly to Washington and Lee University, I authorize the University to collect such payment from me by placing a charge on my University account, for which I am financially responsible.
- I understand that if I want to ensure that Explanation of Benefits statements are sent directly to me, the insured (rather than to the policyholder), I am responsible for contacting my health insurance plan to make that request.
- A copy of this authorization and consent may be used in place of the original and will remain in effect until revoked by me in writing.

\_\_\_\_\_  
Student Signature (if age 18 or older)

\_\_\_\_\_  
Date