



**Rockbridge Teacher Education Consortium**

**RECORD OF DIRECTED TEACHING HOURS**

Name \_\_\_\_\_ Date \_\_\_\_\_

As a student participating in Directed Teaching, you are responsible for keeping accurate records of the clock hours you spend in the directed teaching classroom and for submitting this form to the Teacher Education Office at the conclusion of your student teaching. Students participating in Directed Teaching are required by the Virginia Department of Education to complete a minimum of 150 hours working directly with students. They are required to have 300 total hours of fieldwork. Please use the chart below to calculation your responsibilities during directed teaching. You should review this weekly with your cooperating teacher.

WEEK	Observation	Routine Duties in School	Co-Teaching/Team Teaching	Primary Responsibility
Week 1				
Week 2				
Week 3				
Week 4				
Week 5				
Week 6				
Week 7				
Week 8				
Week 9				
Week 10				
Week 11				
Week 12				
Total Hours in Each Task				
Total Hours of Direct Contact				
Total Hours				

Student Signature \_\_\_\_\_

Cooperating Teacher Signature \_\_\_\_\_