



David M. Leonard
Associate Dean of Student Affairs
and Dean of First-Year Students
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Please carefully read the enclosed Conditions of Rental Contract outlining the terms of agreement for University housing. Indicate in the appropriate blank whether you prefer a single or double room. Because the University cannot guarantee the availability of either single or double rooms, you must complete the attached Confidential Data form **regardless of your room preference**. First-year students who were admitted under the Early Decision Plan will have first priority for single rooms. **Please note that specific requests for residence halls, roommates and/or residence hall rooms will be considered but cannot be guaranteed.**

The University has an exterior, card-access security system for residence halls. The card-access system is in addition to key entry doors for individual residence hall rooms. All students are expected to follow the University guidelines for the card-access system and to practice sound, individual security by locking their own room door. Students should assume individual responsibility for their own security and safety.

The University offers substance-free housing options to incoming students. The purpose of substance-free housing is to provide students with similar lifestyles and habits an opportunity to interact closely on a daily basis. Sub-free halls provide greater emphasis on healthy living and lifestyles. If you wish to live in this type of environment, please mark the appropriate space located on the bottom third of the Conditions of Rental.

The carbon copy is your record of the residence hall rental license which you should retain for your own records. **Please note that Washington and Lee University has a two-year residency requirement: all students are required to live in University housing during their first and second years.** The original copy of the rental license, along with the nonrefundable reservation fee*, must be returned to:

Mr. William M. Hartog
Dean of Admissions and Financial Aid
Washington and Lee University
Lexington VA 24450-0303

You will receive notification of your residence hall room assignment by August 1, 2009.

A guidebook with information about the First-Year Program will arrive at your home address in April. In the meantime, you may wish to review arrival, residence hall and other First-Year Program information at <http://www.wlu.edu/x7465.xml>.

***NOTE:** Early Decision candidates will have paid this fee and should **NOT** send any additional money.

CONDITIONS OF RENTAL

This rental license has been sent to you at the request of the Admissions Committee of Washington and Lee University. Of your \$500 nonrefundable reservation fee, \$350 will be applied toward your fall-term tuition. The remaining \$150 will be held as a housing deposit, which is returnable at the end of the academic year, less any subsequent charges assessed for damages to the room. Students also share responsibility for damage to common living areas and furnishings. Any damage caused by vandalism during the academic year will be immediately charged to the student. Payment will be due at that time, and may not be deducted from the security deposit.

Each student, regardless of the room assigned, will be provided the following furniture: a clothes closet or wardrobe, chest of drawers with mirror, study desk, bed, springs, mattress, and chair. In addition, each hall is provided with its own fire extinguisher. Rooms in Davis and Gilliam Halls have sinks. Rates include payment for basic University telephone service, which is the sole telephone service available in University housing. Long distance charges are additional and will be billed separately.

Each student provides his or her own bed linens, pillow and whatever additional furniture is desired. The following items are prohibited: hand guns, rifles, shotguns, air guns, knives and any other dangerous weapons, funnelators, pets, cooking appliances, ceiling fans, air conditioners (except as approved by the Student Health Center), refrigerators of more than 2.5 cubic foot capacity, candles, incense, alcohol and all drugs defined as "controlled substances" under Virginia state law. **University furniture may not be removed from residence hall rooms at any time.**

Rooms are rented for the entire academic year, not by the month, with rents payable in August in advance of the fall term and again in December, in advance of the winter and spring terms. For rental purposes, the winter and spring terms are considered as a single session with no additional charge for the spring term. Students may not move into the residence halls before the designated move-in date of August 30, 2009 for The Leading Edge and September 5, 2009. **They are required to vacate the room 24 hours after the last scheduled exam of spring term.** A student who is permitted to change rooms any time during the academic year will be responsible for the rate difference.

No refunds are made to students who withdraw voluntarily or involuntarily from the University. Residence hall rental licenses and room assignments are not transferable without permission from the Dean of First-Year Students. **By signing this rental license, the student agrees to respect the rights of roommates, particularly the right to restrict visitors to the room and the right to a reasonable degree of privacy. All students should recognize that living in a residence hall requires compromises among residents.**

So far as feasible, the University tries to assign to each student, on a first-come, first-served basis, the particular room type he or she prefers. Assignments to residence hall rooms can ordinarily be regarded as final and permanent. However, the University reserves the right to make adjustments in room assignments where it deems necessary. Please indicate your preference for single or double room, but please note that the University cannot absolutely guarantee the availability of the type of room you request.

Please indicate your preferences: Single (\$4,965 - \$6,115 per year) Double (\$3,130 - \$4,050 per year)

SUBSTANCE FREE HOUSING OPTION. Please check here if you would like to live in a **substance-free living** environment in our residence halls. Substance free halls are geared toward students who refrain from drinking alcohol and/or who simply don't want to live with those who are under the influence of alcohol or other drugs (limited availability). Students residing on these halls agree to establish guidelines and community standards with fellow residents. Hall residents will work with their respective resident adviser by participating in and attending and supporting hall, campus and community programs and events aimed at promoting healthy lifestyles and decisions.

WITHHOLD CONTACT INFORMATION. We encourage roommates to communicate during the summer to become acquainted and make plans for their room. Please check here **ONLY if you DO NOT** want W&L to release your phone number and e-mail to your assigned roommate.

I understand that use or possession of drugs defined as "controlled substances" under Virginia state law will result in my removal from University housing without refund. I also understand that use or possession of alcoholic beverages and smoking is not permitted in the first-year residence halls.

I understand that the University assumes no liability for personal property lost through theft or fire or water damage.

I further agree to rent the type of room I am assigned on the terms and conditions set forth, for the academic year 2009-2010. **I also understand that I am required to live in University housing during my first and second years.** Finally, I agree to abide by the regulations established for residence hall occupancy.

Date: ____/____/____ Student's FULL Name (Print): _____

Early Decision? YES NO Secondary School Attended: _____

Permanent Street Address: _____ City: _____ State: ____ ZIP: _____

If your address will be different between May 15 and August 30, please provide that address here to allow us to send time-sensitive materials directly to you, including your W&L e-mail account information and several forms with due dates throughout the summer.

Summer Address (if different): _____ City: _____ State: ____ ZIP: _____

Home: (_____) _____ Cell: (_____) _____ E-mail (as of 6/1/09): _____

Signature: _____

CONFIDENTIAL DATA FOR FIRST-YEAR RESIDENCE HALL ASSIGNMENTS

Please complete this form even if you are requesting a single room.

This is a confidential questionnaire that will help us match you with a roommate and residence hall. As you are undoubtedly aware, predicting compatibility is an inexact science. We will do our best to make compatible assignments, but of course we depend upon each resident to make reasonable adjustments in his or her lifestyle. Since the information below will be used in assigning rooms and roommates, **please be as accurate and forthright as possible.**

Full Name (Print): _____

Gender: Male Female Date of Birth: ____/____/____ Contact Phone (as of June 1, 2009): (____) _____

Chronic Ailment/Disability? Describe: _____ Religious Affiliation: _____

Do you Smoke? Yes No Do you object to a roommate who smokes? Yes No

PLEASE NOTE: Smoking is expressly prohibited in all residence halls. This includes all interior spaces: bedrooms, common areas, restrooms, lounges and corridors.

Would you like to have the opportunity to have an international student as a roommate? Yes No

Would you like to have the opportunity to live on a coed hall? Yes No

My ideal roommate is a person who is . . . _____

Please check ALL that apply:

HABITS

- I need ____ hours of sleep.
- I study past midnight.
- I study best in quiet.
- I study best with music.
- I enjoy having friends in my room.
- I am accustomed to sharing space.
- I enjoy taking naps.
- I prefer a roommate w/similar academic interests.

ROOM ENVIRONMENT

- I like having everything in place.
- I clean my room when needed.
- I clean my room regularly.
- I am excessively neat.
- I prefer limited visits by members of the opposite sex.

POST-ACADEMIC ACTIVITIES

- I enjoy reading and/or watching TV.
- I enjoy playing video games.
- I enjoy working out at the gym.
- I regularly attend religious activities.
- I am an athlete on the _____ team.
- I play a musical instrument _____.
- I am interested in international issues.

MUSIC INTERESTS

- Alternative Big Band Blues Classical Country Jazz New Age R&B/Soul Rap/Reggae Rock

Additional pertinent facts that will help in choosing a roommate for me are: _____

Signature: _____ Date ____/____/____

STUDENT: PLEASE DO NOT WRITE IN THIS AREA; OFFICE USE ONLY

Date Assigned: ____/____/____

Davis Hall, Room ____ DB SL

Roommate: _____

Graham-Lees Hall, Room ____ DB SL

Gilliam Hall, Room ____ DB SL

Resident Adviser: _____

Gaines Hall, Suite ____ Room: ____ DB SL