

Washington and Lee University

2011 Safety ("Clery Act") Report (non-statistical information revised March 12, 2012)

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Introduction

This information is presented in accordance with the required reporting under the Student Right-to-Know and Campus Security Act of 1990 and the applicable Higher Education Amendments, including the Higher Education Reauthorization Act of 1998, as amended, as well as the Equity in Athletics Disclosure Act, as amended.

Graduation Rates

Washington and Lee University's longest (and only) undergraduate degree program is normally completed in four years. Statistical information on student retention may be obtained from the University Registrar's Office in Early-Fielding. W&L offers no athletically-related aid. The six-year completion rate for our cohort of 464 full-time students who entered Washington and Lee University in Fall 2005 is 91%.

Equity in Athletics Disclosure Act Report

In accordance with the requirements of the Equity in Athletics Disclosure Act, Washington and Lee University prepares an annual report on its intercollegiate men's and women's athletic program participation rates and financial support data. The report is on file with and may be obtained by any

student, prospective student, or member of the public from the Office of the Athletic Director, the Admissions Office, and the Public Affairs Office.

Crime Awareness and Campus Public Safety Report

This information is presented in accordance with the required reporting under the Student Right-to-Know Act, the Clery Act ("The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act," formerly the Campus Security Act of 1990), and the applicable Higher Education Amendments, including the Higher Education Reauthorization Act of 1998, as amended.

Washington and Lee University is a private liberal arts institution, comprising a community of nearly 3,000 people (1,750 undergraduates, 400 law students, and 815 faculty and staff) within the borders of a 325-acre campus. Approximately 1,050 students and 50 faculty and staff members live in university-owned housing. While the Washington and Lee campus and the City of Lexington are relatively safe places, both communities are not immune from incidents of crime.

Public Safety Department

Washington and Lee University Public Safety is staffed by 13 full-time Public Safety officers who have a combined 150 years of security and professional law enforcement experience. Public Safety officers, while responsible for the enforcement of rules and regulations prescribed by the University are not empowered with arrest authority. These officers protect and serve the community 24 hours daily. Public Safety officers present an open and helping attitude that creates a trusting relationship with students and other members of the community. Public Safety personnel are always available to answer questions and deal with the problems young people encounter during their careers at Washington and Lee. The relationship with the Lexington Police Department, Rockbridge County Sheriff's Office, and Virginia State Police is excellent and the departments hold regular meetings to discuss common problems.

Members of Public Safety patrol the campus grounds 24 hours daily and provide various support services for members of the community. Escorts are provided to more distant parking areas, resident halls are patrolled with extra emphasis on major weekends, and the officers maintain a high degree of visibility. A card access system for the exterior doors of the first-year residence halls was installed in 1995, and the system was expanded to the upper-division residence halls in 1996. There are currently 23 emergency phones located at various places on campus to allow contact with public safety personnel at all times.

Individuals are encouraged to report all criminal activity to Public Safety or the Lexington Police. A Crime Log is maintained in the Public Safety Office and can be reviewed by contacting the Director of Public Safety during normal business hours.

The Public Safety Department will provide Campus-Wide Alerts to the University community in cases of crimes and other emergency situations that are considered threatening to students, faculty and staff members. These notices will be posted at various locations on campus and will be sent by campus wide e-mail. The Public Safety Department also meets regularly with members of the student newspaper staffs to discuss and release timely information concerning safety and security.

In accordance with the Campus Sex Crimes Prevention Act, law enforcement agency information concerning registered sex offenders may be obtained from the Virginia State Police on-line at <http://sex-offender.vsp.virginia.gov/sor/>.

Reporting Crimes

Individuals who become victims of crime should immediately report to Public Safety at 458-8999. Public Safety officers are on call 24 hours per day, seven days per week. During the academic year, in addition to the 24-hour coverage, the Public Safety Office, in the John W. Elrod University Commons, is staffed from 4:00 p.m. until 8:00 a.m. daily, and 24 hours daily on weekends. Any Public Safety Officer will take a report of crime. The Director of Public Safety or the Associate Director of Public Safety can also be reached for this purpose by calling 458-8400. The Public Safety Department will investigate any criminal activity reported. Reports may also be made to the Lexington Police Department by calling 911 or (540) 462-3705.

Students and employees who do not wish to contact Public Safety should report criminal offenses to any of the following University administrators: Vice President for Student Affairs and Dean of Students, Dean of Student Life, Assistant Dean for the First-Year Experience, Associate Dean for Residence Life and Conduct, Director or Associate Director of Student Activities and Greek Life, Director of Athletics, Assistant Dean for Clinical Education and Public Service at the School of Law, Associate Dean for Law Administration and Technology, and Executive Director of Human Resources. Criminal offenses reported to the Public Safety Department or to one of the designated administrators will be investigated and those that fall into one of the required reporting classifications will be disclosed as a statistic in the University's annual compliance information.

If you are a victim of a crime and do not want to pursue action within the University conduct system or the criminal justice system, you may still want to consider making a confidential report. Confidential reports of crimes that will not reveal your identity may be made by contacting the Director or Associate Director of Public Safety or using the online Silent Witness report form at law.wlu.edu/admin/crimereport.asp. Reports filed in this manner will be counted in the annual crime statistics information.

Alcohol/Controlled Substances

Students at Washington and Lee University are considered adults and are expected to abide by the laws of the Commonwealth of Virginia and federal statutes concerning possession and use of alcohol, illegal drugs and other unlawful controlled substances.

Sexual Misconduct

Washington and Lee University encourages students to immediately report incidents of sexual misconduct. CAIRs and DPA Advisers are both available as resources to students for support and to understand policies and procedures related to complaints of sexual misconduct. Confidential and Impartial Resolution (CAIR) Resources and Discrimination Policy Advisers (DPA) are appointed from a diverse range of University faculty and staff (see http://www.wlu.edu/documents/general_counsel/Resources.docx). Designated Public Safety officers, and the Sexual Assault Investigator of the Rockbridge County Sheriff's Office, are specially trained to respond to sexual misconduct complaints. These reports may alternatively be made to a

variety of people: the Lexington Police Department, the Office of the Vice President for Student Affairs and Dean of Students, or other officials who have significant responsibility for student and campus activities, including the Dean of Student Life, Assistant Dean for the First-Year Experience, Associate Dean for Residence Life and Student Conduct, Director or Associate Director of Student Activities and Greek Life, Athletics Director, and Executive Director of Human Resources.

If you are raped or sexually assaulted:

1. Get to a safe place as soon as you can.
2. Try to preserve all physical evidence. Don't wash or change clothes if you can avoid it. If you do change clothes, put all of the clothing that you were wearing at the time of the attack in a paper, (not plastic) bag.
3. Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may wish to later take legal action.

Note: You do not have to answer any questions from the police, or otherwise cooperate in any criminal investigation, as a condition for receiving a forensic medical exam. In addition, the cost of this exam is borne by the state.

4. Contact Public Safety (540-458-8999).
5. Contact someone you trust to be with you and support you.
6. Talk with a counselor who will maintain confidentiality, help explain your options, provide information and emotional support. Counseling for victims of sexual misconduct is available through the University Counseling Services or through the Rockbridge Area Coalition Against Sexual Assault in Lexington.

There are University conduct procedures available to all students reporting instances of sexual misconduct that are documented in the Student Handbook (<http://go.wlu.edu/StudentHandbook>), which serve as a supplement to this report. These procedures deal with the issues of sexual misconduct cases including sanctions, interim measures that can include, but not be limited to, changes in academic and living situations, conduct hearings and notification of both the complainant and the respondent.

Students who are involved in alleged sexual misconduct may request special assistance from the office of the Dean of the College for academic options or the office of the Vice President for Student Affairs and Dean of Students for housing options.

The respondent and the complainant involved in alleged sexual misconduct cases are entitled to be accompanied to hearings by an honor advocate or other advisory advocate specified under existing policies and procedures.

The respondent and the complainant are entitled to prompt notification of the outcome of these proceedings.

The University may impose sanctions ranging from a warning to dismissal from the University for individuals found in violation of the University Policy on Prohibited Student Discrimination, Harassment, Sexual Misconduct, and Retaliation.

Educational Programs

Members of the Student Affairs staff, including the Office of Public Safety, in cooperation with the Student Health Education Committee and LIFE (Lifestyle Information for Everyone) coordinate drug and alcohol prevention programs, sexual assault prevention programs, and general crime prevention programs beginning with first-year orientation and continuing throughout each academic year. Members of Public Safety teach the Rape Aggression Defense Course. There are on-going programs that include lectures, workshops, videos and student surveys.

Responsibilities of the University Community

Members of the University community must assume responsibility for their own personal safety and the security of their personal property. The following precautions should be used for guidance.

1. Report all suspicious activity to Public Safety immediately.
2. Never take personal safety for granted.
3. Avoid walking alone at night. Contact Public Safety for an escort.
4. Limit your alcohol consumption, and leave social functions that get too loud, too crowded, or that have too many people drinking excessively. Call Public Safety at the first sign of trouble.
5. Carry only small amounts of cash.
6. Never leave valuables (wallets, purses, books, computers, etc.) unattended.
7. Carry your keys with you at all times and don't lend them to anyone.
8. Lock up your bicycles. Lock your car doors and close the windows when leaving your car.
9. Always lock the door to your residence hall room whether you are there or not. Be certain that your door is locked when you go to sleep and keep the windows locked when you are not at home.
10. Never leave valuables in your vehicle, especially if they are easily noticeable.
11. Inventory your personal property and make records of the serial numbers of all items of value.

Crime Statistics

The Campus Security Act requires that institutions collect and report statistics for certain offenses. In addition to collecting information from Public Safety officers and from those administrators specifically designated as alternatives to receive reports of crimes (identified above in the section on "Reporting Crimes,") the Act requires that all "campus security authorities" report to Public

Safety statistical information only (not including any personally identifiable information) on any of those offenses reported to them. “Campus security authorities” are individuals who have significant responsibility for student and campus activities, including but not limited to student housing, student discipline, and campus judicial proceedings. For purposes of collecting statistical information, Public Safety considers that campus security authorities at Washington and Lee include, but are not limited to, the following positions:

- All professional staff in the office of the Vice-President for Student Affairs and Dean of Students
- All professional staff in the offices of the Dean of the College, Dean of the Williams School, and Dean of the School of Law
- International Student Advisor
- All professional staff working with student organizations and extracurricular activities
- All faculty or staff advisers to undergraduate and law student organizations
- All resident assistants/advisors for university housing
- Assistant and Associate Directors of Athletics and all coaches, assistant coaches, and athletic trainers
- Kirgis Fellows and Burks Scholars
- CAIR Resources (Confidential and Impartial Resolution Resources) and DPAs (Discrimination Policy Advisers)
- House directors of fraternity and sorority houses

The statistical data gathered for Washington and Lee University include reported violations for the period January 1–December 31 for 2008, 2009 and 2010. Washington and Lee maintain statistics using the FBI Uniform Crime Reporting System as a guideline. Public Safety also maintains a daily crime log as required by the Clery Act. *Note: Washington and Lee had no reported violations on public property or non-campus property, as defined by the Clery Act and regulations, for any of the three years included in this report.*

2010 Clery Stats

January 1, 2010-December 31, 2010

Crime	On Campus	In Residence Halls
Murder	0	0
Negligent Manslaughter	0	0
Non-Negligent Manslaughter	0	0
Robbery	0	0
Burglary	9	6
Aggravated Assault	0	0
Arson	0	0
Motor Vehicle Theft	1	0
Weapons Violations	0	0
Forcible Sex Offenses	0	0
Non-Forcible Sex Offenses	0	0
Drug Violations	30	26
Hate Crimes	0	0
Larceny – theft	0	0
Simple assault	0	0

Intimidation	0	0
Destruction / damage / vandalism of property		
Fire	0	0
Liquor Law Violations (Public Safety)	29	27
Liquor Law Violations (Res. Life Staff)	62	62
Liquor Law Violations (Police)	65 (Off Campus)	

In 2010, Washington and Lee University Public Safety Officers issued thirteen Trespass Warnings to individuals preventing them from entering university owned property. There were 3 cases of vandalism reported.

2009 Clery Stats

January 1, 2009-December 31, 2009

Crime	On Campus	In Residence Halls
Murder	0	0
Negligent Manslaughter	0	0
Non-Negligent Manslaughter	0	0
Robbery	0	0
Burglary	15	10
Aggravated Assault	1	1
Arson	0	0
Motor Vehicle Theft	0	0
Weapons Violations	0	0
Forcible Sex Offenses	2	2
Non-Forcible Sex Offenses	0	0
Drug Violations	29	23
Hate Crimes		
Larceny – theft	0	0
Simple assault	0	0
Intimidation	0	0
Destruction / damage / vandalism of property	0	0
Fire	1	1
Liquor Law Violations (Public Safety)	2	2
Liquor Law Violations (Res. Life Staff)	62	62
Liquor Law Violations (Police)	26 (Off Campus)	

In 2009, Washington and Lee Public Safety Officers issued nineteen Trespass Warnings to individuals preventing them from entering university owned property. There were eighteen cases of vandalism of which 12 were in residence halls. Public Safety officers also investigated thirty-three cases of theft of property, seven of which were from residence halls.

2008 Clery Stats

January 1, 2008-December 31, 2008

Crime	On Campus	In Residence Halls
Murder	0	0
Negligent Manslaughter	0	0
Non-Negligent Manslaughter	0	0
Robbery	0	0
Burglary	13	7
Aggravated Assault	1	0
Arson	0	0
Motor Vehicle Theft	0	0
Weapons Violations	0	0
Forcible Sex Offenses	0	0
Non-Forcible Sex Offenses	0	0
Drug Violations	14	11
Hate Crimes	0	0
Fire	0	0
Liquor Law Violations (Public Safety)	4	2
Liquor Law Violations (Res. Life Staff)	52	52
Liquor Law Violations (Police)	77 (Off Campus)	

In 2008, Washington and Lee Public Safety Officers issued thirteen Trespass Warnings to individuals preventing them from entering university owned property. There were eighteen cases of vandalism of which 13 were in residence halls. Public Safety officers also investigated thirty cases of theft of property, eleven of which were from residence halls.

Link to Student Handbook:

http://www.wlu.edu/documents/student_affairs/StudentHandbook.pdf

Appendix A

MISSING STUDENT NOTIFICATION POLICY

Approved By: Vice President of Student Affairs and Dean of Students

History:

Issued - June 2009

Revised -

Responsible Office: Public Safety

Related Policies:

Additional References:

Introduction

Policy Statement

This policy is established by Washington and Lee University in compliance with the Higher Education Opportunity Act of 2008.

Applicability

This policy applies to all students at Washington and Lee University.

Definitions

See definitions within body of policy.

Policy

For the purposes of this policy, a student may be considered to be a "*missing person*" if the student's absence from campus is contrary to his or her usual pattern of behavior and W&L has reasonable belief that the unusual circumstances may have caused the absence. Such circumstances may include, but not be limited to: a report or suspicion that the student may be a victim of foul play; the student has expressed suicidal thoughts, may be drug dependent or in a life threatening situation; or if the student is overdue returning to campus and is not heard from after giving a specific return time to friends or family.

If a member of the University Community has reason to believe that a student is missing, whether or not the student resides on campus, that individual should contact the university's Public Safety. Public Safety will collaborate with the Division of Student Affairs to make an effort to locate the student and determine his or her state of health and well-being. Public Safety will gather pertinent information about the student from the reporting person. Such information may include description, cellular phone number, clothes last worn, vehicle description, information about the physical and emotional well being of the student, an up-to-date photograph, etc.

University officials will also endeavor to determine the student's whereabouts through contact with friends, associates, and/or employers of the student, and determine whether the student has been attending classes, scheduled organizational or academic meetings, and work. If the student is an on-campus resident, Public Safety may make a welfare entry into the student's room. If the student resides off-campus, Public Safety will informally enlist the aid of the neighboring police agency having jurisdiction.

If a residential student is reported missing and cannot be located, certain notices will be made as follows:

Parents/Guardians will be notified within 24 hours (after Public Safety receives the initial missing person report) to determine whether they know the whereabouts of the student.

Local law enforcement will be notified within 24 hours after Public Safety determines that the student is missing.

The student's **designated emergency contact** (if any) will be notified once Public Safety or local law enforcement personnel make a determination that the student has been missing for more than 24 hours.

If the student is an off-campus resident, Public Safety will notify the appropriate family members or associates within 24 hours of receiving the initial report. These individuals will then be encouraged to make an official missing-person report to the law enforcement agency with jurisdiction. Public Safety will cooperate, aid, and assist the primary investigate agency as appropriate.

After the student has been located, Campus Safety will attempt to verify the student's state of health and intention of returning to the campus. When and where appropriate, a referral may be made to the Counseling Center and/or the Student Health Center.

Designation of Emergency Contact Information

Students will be given an opportunity during the fall-term matriculation process to designate an individual to be contacted by the University if the student is determined to be missing. Returning and transfer students will be given an opportunity to provide this information during the fall term. The designation will remain in effect until changed or revoked by the student. The form provided for designation will state the circumstances in which the designated emergency contact information will be used, and will include a statement that the University is required by law to also notify the student's custodial parent or guardian if the student is under 18 at the time he or she is discovered to be missing. Students are advised that their contact information will be registered confidentially, will be accessible only to authorized W&L officials, and will not be disclosed to any third party except to law enforcement personnel in furtherance of a missing person investigation.

Communications About Missing Students

1. In accordance with established University emergency procedures, the Executive Director of Communications and Public Affairs will be part of the University's administrative response team and is the designated spokesperson to handle media inquiries concerning a missing student.
2. The local law enforcement agency in charge of the investigation and Public Safety will each be consulted by the Executive Director of Communications and Public Affairs prior to any information release from the university so as not to jeopardize any investigation.
3. Information provided to the media to elicit public assistance in the search for the missing person will be handled by the local law enforcement agency.

Revision History

This policy has not yet been revised.

Appendix B

Emergency Management Policy Statement

The following statement is a summary of Washington and Lee University's Emergency Response and Evacuation Procedures. For the full policy, see http://www.wlu.edu/documents/student_affairs/Emergency%20Management/EmergencyPlan.pdf

Washington and Lee University has in place routines and procedures that will allow the University to respond to any emergency situation in a prompt, organized, and effective manner. During an emergency, the President of the University has the ultimate authority to declare a state of campus emergency, make executive decisions, and activate the Emergency Management Plan. If necessary, the President may also convene the Emergency Management Team (EMT).¹ The EMT advises the President of the overall priorities and strategies, conducts regular review of the Emergency Management Plan, and executes emergency drills on an annual basis.

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus, or in any other situation deemed appropriate by the President or an appropriate surrogate, the President/surrogate will, without delay, and taking into account the safety of the community, determine the content of an emergency notification and will instruct the Executive Director for Communications and Public Affairs to initiate the notification system – unless issuing the notification would compromise efforts to respond to the emergency.

The Executive Director for Communications and Public Affairs is responsible for providing emergency communications to the University constituents via the university's emergency notification system, as well as notifying and sharing information with the general public as appropriate. Emergency communications will be via the University's website, e-mail system, and campus hotline. In the event that electronic communications malfunction, communications will be provided through a system of runners.

¹ The EMT consists of: President; Provost; Vice President for Student Affairs and Dean of Students; Vice President for Finance and Treasurer; General Counsel; Senior Assistant to the President; Director of Public Safety; Executive Director of Communications and Public Affairs; Executive Director of Facilities Management and Capital Planning; Director of Auxiliary Services; Chief Technology Officer; Director of Student Health and Counseling Services, University Physician; Manager of Telecommunications; Director of Environmental Health and Safety; Associate Dean for Administration and Technology, Law School; University Registrar; Associate Dean of Student Affairs; and Executive Director of Human Resources.

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The Director of Facilities Management is in charge of conducting damage assessments and conveying that information to the EMT. The Director has temporary emergency authority to evacuate or close an emergency site. Facilities Management and Public Safety Office are in charge of assisting the local police with creating a safety perimeter at the site of the emergency.

The President/surrogate, with the advice of the EMT, has the sole authority to declare an end to any state of emergency. Follow-up information will be sent to the campus community via the emergency notification system as appropriate.

The EMT will be responsible for regular review of the Emergency Management Plan and for structuring and executing training and tests of the emergency management procedures on an annual basis to affirm their efficacy. These tests may be announced or unannounced, and will include documentation by the Emergency Response Coordinator of a description of the test, the date and time of the test, and whether the test was announced or unannounced. In conjunction with the annual test, the Department of Public Safety will publicize the Emergency Management Plan. Insofar as practicable, these exercises will be coordinated with city and county officials.

Appendix C

Fire Safety Report

2010

Statistics and Related Information Regarding Fires in Residential Facilities						
Calendar Year 2010						
Residential Facility	Total Fires	Fire #	Cause of Fire	# of Injuries That Required Treatment at Medical Facility	# of Deaths Related to a Fire	Value of Property Damage Cause by Fire
Beta Theta Pi House	0					
Chavis House	0					
Chi Omega House	0					
Chi Psi House	0					
Davis Hall	0					
Gaines Hall	0					
Graham-Lees Hall	0					
International House	0					
Kappa Alpha House	0					
Kappa Alpha Theta	0					

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House						
Kappa Delta House	0					
Kappa Kappa Gamma House	0					
Lambda Chi Alpha House	0					
Outing Club House	0					
Phi Delta Theta House	0					
Phi Gamma Delta House	0					
Phi Kappa Psi House	0					
Phi Kappa Sigma House	0					
Pi Beta Phi House	0					
Pi Kappa Alpha House	0					
Pi Kappa Phi House	0					
Sigma Alpha Epsilon House	0					
Sigma Chi House	0					
Sigma Nu House	0					
Sigma Phi Epsilon	0					

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House						
Spanish Club House	0					
Woods Creek East	0					
Woods Creek Central	0					
Woods Creek West	1	1	Unintentional / Cooking	0	0	\$5

Total Number of Fire Alarm Incidents in Student Housing: 36

Total Number of Fires: 1

Total Number of Persons With Fire-Related Injuries: 0

Total Number of Fire-Related Deaths: 0

Total Value of Property Damage Cause by Fire: \$5

NOTE: Public Safety employees make a report on all responses to fire alarms and any other reports of fires. They then provide a copy of the reports to the Director of Environmental Health and Safety who then completes any investigations necessary and completes the fire report log.

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2009

Statistics and Related Information Regarding Fires in Residential Facilities Calendar Year 2009						
Residential Facility	Total Fires	Fire #	Cause of Fire	# of Injuries That Required Treatment at Medical Facility	# of Deaths Related to a Fire	Value of Property Damage Cause by Fire
Beta Theta Pi House	0					
Chavis House	0					
Chi Omega House	0					
Chi Psi House	0					
Davis Hall	0					
Gaines Hall	0					
Graham-Lees Hall	0					
International House	0					
Kappa Alpha House	0					
Kappa Alpha Theta House	0					
Kappa Delta House	0					

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Kappa Kappa Gamma House	0					
Lambda Chi Alpha House	0					
Outing Club House	0					
Phi Delta Theta House	1	1	Unintentional / Heating Equipment	0	0	\$ 0
Phi Gamma Delta House	0					
Phi Kappa Psi House	0					
Phi Kappa Sigma House	0					
Pi Beta Phi House	0					
Pi Kappa Alpha House	0					
Pi Kappa Phi House	1	1	Unintentional / Smoking Materials	1	0	\$401,148.61
Sigma Alpha Epsilon House	0					
Sigma Chi House	0					
Sigma Nu House	0					
Sigma Phi Epsilon House	0					

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Spanish Club House	0					
Woods Creek East	0					
Woods Creek Central	0					
Woods Creek West	1	1	Unintentional / Cooking	1	0	\$30

Total Number of Fire Alarm Incidents in Student Housing: 15

Total Number of Fires: 3

Total Number of Persons With Fire-Related Injuries: 2

Total Number of Fire-Related Deaths: 0

Total Value of Property Damage Cause by Fire: \$401,178.61

NOTE: Public Safety employees make a report on all responses to fire alarms and any other reports of fires. They then provide a copy of the reports to the Director of Environmental Health and Safety who then completes any investigations necessary and completes the fire report log.

ON CAMPUS STUDENT HOUSING FIRE SAFETY SYSTEMS As of July, 2011

STUDENT HOUSING FACILITIES	SPRINKLERS	SMOKE DETECTORS	CENTRAL ALARM
DAVIS DORM	YES	YES	YES
GAINES DORM	YES	YES	YES
GILLIAM DORM	YES	YES	YES
GRAHAM LEES DORM	YES	YES	YES
WOODS CREEK EAST APARTMENT	YES	YES	YES
WOODS CREEK CENTRAL APARTMENT	YES	YES	YES

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STUDENT HOUSING FACILITIES	SPRINKLERS	SMOKE DETECTORS	CENTRAL ALARM
WOODS CREEK WEST APARTMENT	NO	YES	YES
CHI OMEGA SORORITY	YES	YES	YES
KAPPA ALPHA THETA SORORITY	YES	YES	YES
KAPPA DELTA SORORITY	YES	YES	YES
KAPPA KAPPA GAMMA SORORITY	YES	YES	YES
PI BETA PHI SORORITY	YES	YES	YES
BETA THETA PI FRATERNITY	YES	YES	YES
CHI PSI FRATERNITY	YES	YES	YES
KAPPA ALPHA FRATERNITY	YES	YES	YES
LAMBDA CHI ALPHA FRATERNITY	YES	YES	YES
PHI DELTA THETA FRATERNITY	YES	YES	YES
PHI GAMMA DELTA FRATERNITY	YES	YES	YES
PHI KAPPA PSI FRATERNITY	YES	YES	YES
PHI KAPPA SIGMA FRATERNITY	YES	YES	YES
PI KAPPA ALPHA FRATERNTIY	YES	YES	YES
PI KAPPA PHI FRATERNITY	YES	YES	YES
SIGMA ALPHA EPSILON FRATERNITY	YES	YES	YES
SIGMA CHI FRATERNITY	YES	YES	YES
SIGMA NU FRATERNITY	YES	YES	YES
SIGMA PHI EPSILON FRATERNITY	YES	YES	YES
INTERNATIONAL HOUSE	YES	YES	YES
OUTING CLUB HOUSING	NO	YES	NO
SPANISH CLUB HOUSING	NO	YES	NO
CHAVIS HOUSE	NO	YES	NO

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The number of regular mandatory supervised fire drills:

The University conducts one fire drill per year in each student housing facility as an educational event, requiring students to be in their rooms and to exit after activation of the fire alarm. It is then assessed if any problems were noted, such as not being able to hear the alarm, exit problems, exit lighting, etc. Any deficiencies are then addressed. Student leaders take the lead on scheduling and planning these drills with the support of the Director of Environmental Health and Safety and Public Safety Officers.

Policies or rules on portable electrical appliances, smoking, and open flames (such as candles), procedures for evacuation, and policies regarding fire safety education and training programs provided to students, faculty and staff:

1. Smoking is prohibited in all residential accommodations, including all interior spaces: student rooms, common areas, restrooms, lounges and corridors.
2. The following items are prohibited: cooking appliances (other than micro-waves) candles, incense, electric heaters, halogen lamps, or any open flame or other incendiary agent.
3. Any student who deliberately activates the fire alarm system, for reasons other than that of fire prevention, will receive an automatic fine of \$250 and will be referred to the SJC (Student Judicial Council) with a recommendation for suspension.
4. Training: All RAs and DCs receive fire safety awareness training and fire extinguisher training every year. Fire extinguisher training is mandatory for all Facilities Management and Athletic grounds and custodial personnel and they are provided with a refresher flyer each year. Fire extinguisher training is provided for all faculty, staff and students on a volunteer basis. Fire safety and fire extinguisher training is also conducted for the Scene Shop students in Lenfest Center (Theater). Fire safety training/and fire extinguisher training is provide to other groups as requested. During the fall 2009 semester there were two (2) such request from student groups.

Plans for future improvements in fire safety, if determined necessary by the university:

The University plans to install new alarm systems and sprinklers in Woods Creek West, the Outing Club, and the Spanish House on a one per year basis.

Policies and Procedures In Case of a Fire

In the event of a fire alarm activation, all residents are to evacuate the building immediately. Public Safety Officers will respond to assist in evacuation. Resident Assistants assist in evacuation of the building residents by knocking on doors unless they are prevented from doing so by fire and smoke, in which case they are to exit immediately. If safety allows, any student or employee who is properly trained and able to do so may attempt to extinguish a fire with a fire extinguisher, and should also assist other in evacuating the building. Any student or employee who sees fire or smoke should call 911 once s/he is in a safe place. All fires should be reported to Public Safety, even those that do not require a call to 911 (e.g. a fire that is discovered after the fact an is no

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longer a threat to safety). Public Safety will determine the extent of the fire and report to Facilities Management and the Director of Environmental Health and Safety, who will conduct a more in-depth investigation if necessary. Facilities Management will clean up any messes, such as fire extinguisher chemicals, or any other problems, will use fans to clear smoke if necessary, and will replace any used fire extinguishers. A fire drill is conducted at the beginning of each school year as an educational event so students will know the proper evacuation procedures.